



# JOIN OUR TEAM!

U.S. Department of Education ★ Office of Inspector General





**Work on Some of the Most Important Issues Impacting Education in America**





## We're the U.S. Department of Education Office of Inspector General

Who makes sure that the billions of Federal dollars distributed annually across the country are being used properly? The answer: the offices of inspectors general—a cadre of Federal employees focused on protecting the integrity of our government and dedicated to preventing and detecting fraud, waste, and abuse in Federal agencies, thereby improving Federal programs, operations, and services. The inspectors general are America's watchdogs—the eyes, ears, and voice of the American taxpayer—helping ensure that our tax dollars are used effectively and efficiently.

Each Federal agency has an Office of Inspector General watching over agency funds and operations. We're the Office of Inspector General (OIG) for the U.S. Department of Education (ED). To do our job and fulfill our mission, we conduct independent and objective audits, investigations, reviews, and a full range of other activities. We identify problems and propose solutions so that ED programs and operations are meeting the requirements established by law, achieving the desired results, and reaching the intended recipients. We work with other Federal, State, and local agencies, the U.S. Congress, State educational agencies, school districts, colleges, universities, and other entities across the country and U.S. Territories.

At ED OIG, we tackle new and emerging issues head-on and continually work to improve our techniques and capabilities. We consistently expand our expertise by training and developing our staff. This dedication has enabled ED OIG to become a leader in the Federal government in the areas of audits, investigations, and fighting cyber crime. We also emphasize the importance and value of diversity and inclusion in the workplace to help ensure that the work we produce is accessible to the diverse public we serve. We seek to maximize the skills and career potential of every employee in a culture that encourages collaboration, flexibility, and fairness.

Find out more about ED OIG and the exciting career that may await you by visiting our website at [www.ed.gov/oig](http://www.ed.gov/oig), and follow us on [Twitter](#), [Facebook](#), and [LinkedIn](#)!





## Audit Services

Are you interested in working in a professional environment, producing work that is often covered by the media and discussed in the U.S. Congress? Do you want to help make a difference for America's students and schools? And do you want to do so in a rewarding environment that puts you in the driver's seat of your career? If the answer is yes, then this is the place to be!

ED OIG Audit Services is responsible for audit-related activities aimed at improving ED programs and operations, including Federal student aid, K-12 schools, charter schools, special education, vocational education, adult education, and more. We conduct analyses, internal and external audits, inspections, reviews, and special studies designed to improve ED programs and operations. When our work identifies problems, we propose solutions to help ensure ED programs and operations run as effectively and efficiently as possible. We also recommend changes needed in Federal laws—our work, often conducted at the request of the U.S. Congress, can have a significant impact on some of the most important Federal education laws in our country, including the Higher Education Act, the Elementary and Secondary Education Act, and the Individuals with Disabilities Education Act.

Our team is predominately composed of people with educational backgrounds in areas such as accounting, auditing, economics, financial analysis, and statistics. We conduct a variety of assignments, including research, interviews, reviews, and performance-based audits to ensure that ED programs and program participants are operating and using Federal taxpayer dollars as intended and as required by law.

ED OIG Audit Services will allow you to let your research, analytical, critical thinking, and writing skills shine. If you like to objectively and thoroughly examine problems and effectively communicate solutions, and if you want a rewarding career that puts you in the forefront of some of the most important issues impacting education in America today, then join our team!



## Investigation Services

Does tackling complex criminal conspiracies, public corruption, cybercrime, identity theft, and other financial fraud appeal to you? Do you want to fight fraud and stop those who line their pockets with funding they take away from the students they promised to serve? And would you like to do so in an environment loaded with opportunities for professional growth and development? If you answered yes, then this is the place for you!

ED OIG Investigation Services conducts criminal, civil, and administrative investigative activities related to ED's programs and operations—from examining allegations of wrongdoing to pursuing those who seek to enrich themselves at the expense of our nation's students.

ED OIG special agents are criminal investigators and law enforcement professionals who conduct investigations of suspected criminal or fraudulent activities by schools, colleges, universities, ED grant recipients, contractors, subcontractors, school officials, ED employees—any entity or individual that participates in ED programs or receives ED funding. Our special agents have put a stop to thousands of criminal schemes and scams involving ED programs, operations, and funds. We have unraveled multimillion-dollar fraud schemes by high-ranking school officials, unscrupulous school owners, and other people placed in positions of trust to educate our children, and we have put an end to multilayered identity theft scams involving hundreds of unwitting victims. Further, Investigation Services staff tackle cybercrime, with a team of special agents who use highly specialized techniques and methods such as digital evidence examination and proactive data analytics to investigate criminal activity that targets information technology systems involved in the administration of Federal student aid.

ED OIG special agents exercise full law enforcement authority, including carrying firearms, executing arrest and search warrants, and taking sworn statements. They also employ the full spectrum of traditional law enforcement techniques, such as conducting surveillance and undercover operations. ED OIG special agents work side-by-side with their colleagues in other law enforcement agencies, as well as with Federal, State, and local prosecutors.

Our diverse team is composed of individuals with academic backgrounds in criminal justice, communications, public policy, psychology, sociology, history, finance, languages, and more. We conduct a variety of investigations into issues that are often found on the front page of newspapers and media outlets, such as student aid fraud and embezzlement schemes involving K-12 schools officials. If you are interested in a career in law enforcement and tackling complex criminal conspiracies and fighting cybercrime, then this is the place to be!





## Technology Services

Do you have a computer science, cybersecurity, forensic accounting, or information technology background? Do you possess top-notch analytical skills? And are you looking for a rewarding career that puts your abilities to the test, all the while providing you with opportunities to enhance your skills with cutting-edge equipment and advanced analytical software applications? If the answer is yes, then this is the place for you!

Through our Technology Services component, we leverage technology to provide products and services that enhance and advance the OIG's mission. Technology Services team members conduct robust reviews to ensure that ED's information security efforts are sufficiently protecting its data systems and the personally identifiable information it houses for millions of students. Technology Services provides analytical expertise to address information technology management issues. We operate a full-time, state-of-the-art computer laboratory and data warehouse that enables the OIG to conduct and coordinate digital forensic analysis, data analytics, digital evidence processing, and advanced statistical techniques. If you have the ability to analyze complex technological problems and effectively communicate solutions, then this is the place for you!



## OIG's Mission Support Teams

Calling all business professionals—attorneys, management analysts, budget analysts, human resources officers, public affairs and communications professionals, graphic designers, acquisition professionals, managers, writers, editors, and administrative support staff! ED OIG offers rewarding career opportunities on our vital mission support teams, putting you in the middle of everything OIG! Be it through our Management Services component, Legal Services, Congressional and Communications Services, our Quality and Integrity Group, or with our Chief Diversity Officer, use your best business skills and put your education to work in the fight to root out fraud, waste, and abuse in ED programs and operations!

- **Management Services.** Business professionals, such as management, financial, and budget analysts; acquisition professionals; human resources officers; and other positions provide administrative and management support throughout ED OIG, including formulating, executing, and overseeing the ED OIG budget; managing ED OIG facilities and internal operations; and coordinating all hiring and onboarding activities. And no office can run effectively without administrative support! ED OIG administrative support staff keep the office up and running, answer calls and emails, organize meetings, manage schedules, handle travel arrangements, and more!
- **Legal Services.** Attorneys, information professionals, and law students responsible for ED OIG's legal, Freedom of Information Act, and ethics functions. Our attorneys provide legal advice and assistance to all ED OIG staff on a range of subjects, including Federal education law and administrative, criminal, and civil matters.
- **Congressional and Communications Services.** Congressional, public affairs, and communications professionals; writers; editors; graphic designers; and audio and video specialists who coordinate communications between ED OIG and the Congress, the media, and the public. This team produces infographics and content for our website, social media accounts, and our Eye on ED podcast. It also provides editorial, graphic, audio, and video services to all ED OIG staff.





- **Quality and Integrity Group.** Auditors, investigators, and management analysts who run the OIG's internal affairs and quality assurance programs. The team conducts internal investigations of ED OIG personnel, which can be criminal or administrative in nature. The team also leads internal quality control reviews and vulnerability assessments of audit, investigative, inspection, and administrative activities. Finally the team, facilitates ED OIG's enterprise risk management program, collaborating with all OIG components to identify the organization's top risks.
- **Diversity, Equity, Inclusion, and Accessibility.** ED OIG's Chief Diversity Officer leads the OIG's effort to integrate diversity, equity, inclusion, and accessibility into our business processes; builds an inclusive workplace environment; and supports efforts to recruit, develop, and retain a diverse and talented OIG team.





## Competitive Compensation and Benefits

Doing work that will positively impact students, education, and your hard-earned tax dollars may be incentive enough to look at ED OIG career opportunities, but we offer even more.

- Competitive salaries and opportunities for rapid and substantial salary increases.
- Criminal investigators and information technology specialists are eligible for additional pay above regular Federal employee rates.
- Eligibility to participate in the Federal Thrift Savings Plan, a tax-deferred retirement savings and investment plan that offers the same type of savings and investment benefits offered by many private companies under 401(k) plans.
- Health benefits, including medical, dental, vision, mental health services, and physical therapy that can be taken into retirement.
- A 40-hour work week and compensatory time off for extra hours worked.
- Paid annual, personal, and sick leave.
- Opportunities to participate in alternative and flexible work schedules, telework, and off-site workspaces.
- Training and professional development opportunities to help you excel in your career.
- Professional certification review courses, exam fees, and tuition reimbursement programs.

Whether you are just entering the workforce or you are a seasoned professional, ED OIG has career opportunities for you. To view our career opportunities, visit our website at <https://www2.ed.gov/about/offices/list/oig/career.html>.

Want to know more about the work we're doing to protect our nation's students and taxpayers? Check out our website, [www.ed.gov/oig](http://www.ed.gov/oig), where you can find our podcast, our Semiannual Reports to Congress, recent audit reports, and more. You can also follow us on [Twitter](#), [Facebook](#), and [LinkedIn](#) for the latest news.



*The OIG's mission, goals,  
and strategies work to  
improve U.S. Department  
of Education programs  
and operations on behalf  
of America's taxpayers and  
students.*

